



## **CONSUMER STATEMENT REQUEST INSTRUCTIONS**

*Please read the following instructions carefully. Failure to follow these instructions may delay processing of your request.*

### **REQUESTING A CONSUMER STATEMENT**

1. The “Consumer Statement Request” form must be printed legibly in blue or black ink, completed in full and signed, otherwise, your request may be delayed.
2. Under the Fair Credit Reporting Act (FCRA), as a consumer reporting agency we must include a summary of your statement in future reports.
3. Complete Section A - “Consumer Information.” Attach a photocopy of your photo ID, Social Security card, or individual tax identification card in order to expedite your request.
4. Complete Section B- “Statement.” In this section, you may add a brief (up to 100 word) Consumer Statement to append to your file.
5. MAIL the signed and completed “Consumer Statement Request” form and any and all necessary supporting documentation to:

Risk Assessment Data, LLC  
Consumer Relations  
207 Mineola Avenue  
Roslyn Heights, New York 11577



## **CONSUMER STATEMENT REQUEST**

*(Please print legibly in blue or black ink. Refer to the Instructions for assistance)*

### **SECTION A: Consumer Information**

*You must include a copy of your valid and verifiable, government-issued photo identification for faster processing of your request; i.e., driver's license, passport, etc.*

**Full Name:**

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

*(Check one if applicable):*  Jr.  Sr. Date of Birth: \_\_\_\_\_

List Maiden or Other Names Used: \_\_\_\_\_

Social Security or Individual Tax Identification Number (ITIN): \_\_\_\_\_

**Current Address:** *(Information will be mailed to this address.)*

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Current Phone Numbers:**

Home (\_\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_\_) \_\_\_\_\_ Mobile (\_\_\_\_\_) \_\_\_\_\_

### **SECTION B: Statement**

*You may add a brief (up to 100 word) Consumer Statement to append to your file. In accordance with the Fair Credit Reporting Act, as a consumer reporting agency, we are required to include a summary of your statement in future reports.*

**Provide be as specific as possible. Attach an additional sheet of paper if necessary.**

***I swear, under penalty of law, that to the best of my knowledge, the information provided above is true and correct.***

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_